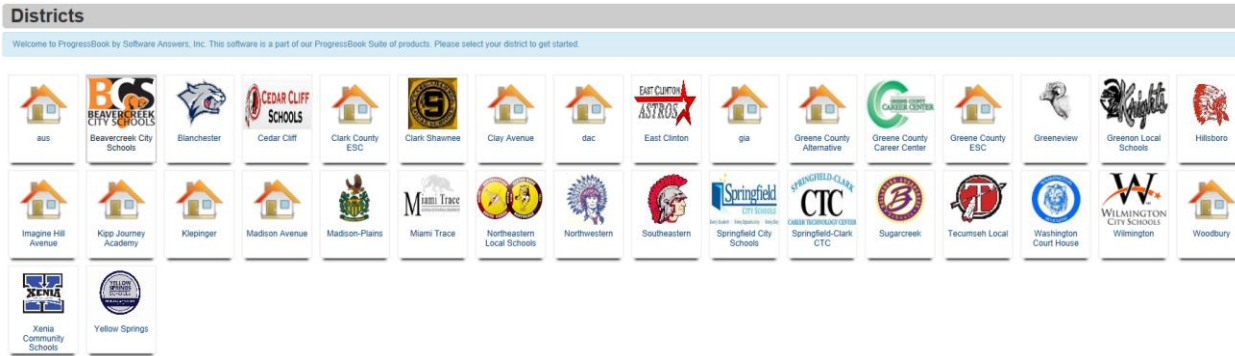


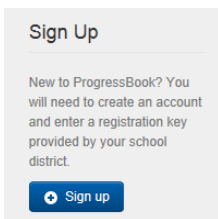
How to Create a ParentAccess Account

Navigate to <https://paccess.mveca.org>

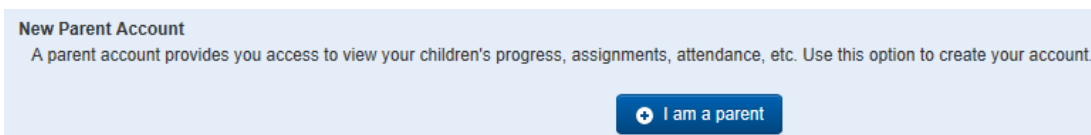
Select your child's school district from the available list by clicking on its icon



Click the **Sign Up** button



If creating a Parent account, click the **I am a parent** button



Fill in the account information on the **Sign Up** screen, entering the **parent Registration Key** provided by your child's district; your child's legal first and last name and date of birth

Student 1

Registration Key: ✓ Key format is valid

First Name:

Last Name:

Date of Birth: ✕

If you have another child in the district, and another registration key, click the **Link another student to account** button

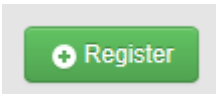
Tasks: [Link another student to account](#)

You will see a **Student 2** box display, so you can enter an additional student's **parent Registration Key** and information

Student 2

Registration Key:	<input type="text" value="Enter a registration key"/>
First Name:	<input type="text" value="Enter student's legal first name"/>
Last Name:	<input type="text" value="Enter student's last name"/>
Date of Birth:	<input type="text" value="mm/dd/yyyy"/>

If only registering a single student, click **Register**



If the information is entered correctly, you will see a confirmation message display

Account creation was successful.

Click the **Log in to your new account** hyperlink to log in to ParentAccess

[Log in to your new account](#)