

REGULAR MEETING
OF THE WILMINGTON CITY SCHOOL DISTRICT
BOARD OF EDUCATION
AUGUST 28, 2017
BOARD OF EDUCATION CENTRAL OFFICE

6191

The Wilmington City School Board of Education met for a Regular Meeting on August 28, 2017, at 7:00 PM in the Media Center at Wilmington High School, 300 Richardson Place, Wilmington OH. The meeting was called to order by Steve Murphy, President. The following members were present and answering the Roll Call:

Members Present: Steve Murphy, President
Michael Flanigan, Vice-President
Marty Beaugard, Member
Larry Roberts II, Member
Patrick Zerby, Member

Also present were Melinda McCarty-Stewart, Superintendent; and Kimberly DeWeese, Treasurer; other staff members and members from the community.

248-017 APPROVAL OF AGENDA WITH CORRECTIONS

Motion by Beaugard, seconded by Flanigan to approve the agenda with the addition of XI-I, Approve the bus routes for 2017-18. Voting aye on the roll call: Roberts, Beaugard, Zerby, Flanigan, and Murphy. Nays: None. Motion carried.

INTRODUCTION OF GUESTS, RECOGNITIONS AND REPORTS

Principals introduced new staff and gave building reports for their respective buildings.

249-017 APPROVAL OF MINUTES

Motion by Beaugard, seconded by Roberts to approve the minutes from the July 18, 2017 Regular Meeting. Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

250-017 APPROVAL OF TREASURER'S FINANCIAL REPORT FOR JULY 2017

Motion by Roberts, seconded by Zerby to approve the Treasurer's Financial Report which provided an update on the District's current financial status. Included in the report were Cash Reconciliation; July 2017 Bill List, Financial Report by Fund, and Appropriation Report.

| <u>FUND</u> | <u>ENDING CASH BALANCE</u> |
|--------------------------------|----------------------------|
| GENERAL FUND | 10,358,087.46 |
| BOND RETIREMENT | 690,772.28 |
| PERMANENT IMPROVEMENT | 8,929.39 |
| LUNCH ROOM | 40,711.62 |
| PRINCIPALS' FUNDS | 86,046.07 |
| LOCAL GRANTS | 85,129.58 |
| TOURNAMENT FUND | 0.00 |
| CLASSROOM FACILITIES (.5 MILL) | 914,872.94 |
| STUDENT ACTIVITIES | 130,583.70 |

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| ATHLETICS | 13,871.65 |
| ATHLETICS FUNDRAISERS | 61,685.69 |
| <u>STATE AND FEDERAL GRANTS</u> | <u>*(113,973.20)</u> |
| TOTAL OF ALL FUNDS | <u>12,276,717.18</u> |

*Federal funds have been requested.

Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None.
Motion carried.

251-017 APPROVAL OF TRANSFERS/ADVANCES/FY2018

Motion by Roberts, seconded by Zerby to approve the following transfers and advances.

Transfer:

| | | | | |
|------------------------------------|-----------|-----------------|----------------------|-----------------|
| <i>From 200-9017 Class of 2017</i> | <i>to</i> | <i>200-9021</i> | <i>Class of 2021</i> | <i>\$150</i> |
| | | <i>200-9020</i> | <i>Class of 2020</i> | <i>\$813.30</i> |

Advances:

To return federal fund advances from general fund made in June 2017.

| | | | | |
|-----------------|-------------------|--------------------|-----------|---------------------------|
| <i>461-9017</i> | <i>HSTW</i> | <i>\$ 2,518.22</i> | <i>to</i> | <i>General Fund (001)</i> |
| <i>572-9017</i> | <i>Title I</i> | <i>\$ 1,251.73</i> | <i>to</i> | <i>General Fund (001)</i> |
| <i>599-9017</i> | <i>VI-B Rural</i> | <i>\$11,823.28</i> | <i>to</i> | <i>General Fund (001)</i> |

Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None.
Motion carried.

252-017 APPROVAL OF INVESTMENTS/FY2018

Motion by Roberts, seconded by Zerby to approve the fixed income holdings and maturity ladder investments as of August 7, 2017. Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

253-017 ACCEPT DONATIONS/FY2018

Motion by Roberts, seconded by Zerby to accept the following donations.

1. Monetary donation of \$100 from Sam Stratman to purchase school supplies for students in need at Denver Place Elementary.
2. Monetary donation of \$50 from Rita Butcher to be used towards the purchase of the Buddy Bench purchase at Denver Elementary.

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Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None.
Motion carried.

254-017 APPROVAL SECOND READING/NEW BOARD POLICY 0131.01

Motion by Beaugard, seconded by Flanigan to approve the second reading of proposed new policy 0131.01 *Technical Corrections*. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

255-017 APPROVAL SECOND READING/BOARD POLICY REVISION 2260.01

Motion by Beaugard, seconded by Flanigan to approve a revision to the contact information in policy 2260.01. This is the second reading. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

256-017 APPROVAL POLICY RETIREMENT/8120

Motion by Beaugard, seconded by Flanigan to approve the retiring of policy 8120. This policy requires that a Declaration of Material Assistance (DMA) be completed by any person under consideration for hiring or any entity doing business with Wilmington City Schools. The law requiring this document has been repealed and the document is no longer required. This is the first reading. The second reading is scheduled for September 25, 2017 Board Meeting. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

257-017 APPROVAL TECHNICAL CORRECTIONS/BOARD POLICIES 1220, 1310, 1520, 3120, 3120.04, 3120.05, 3120.06, 3120.07, 3120.08, 4120, 4120.04, 4120.08, 6320, 6440, 6450, 6460

Motion by Beaugard, seconded by Flanigan to approve technical corrections to Board Policies 1220, 1310, 1520, 3120, 3120.04, 3120.05, 3120.06, 3120.07, 3120.08, 4120, 4120.04, 4120.08, 6320, 6440, 6450, 6460. These are technical corrections to remove the requirement of a DMA (Disclosure of Material Assistance) as it is no longer required by law. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

258-017 APPROVAL TECHNICAL CORRECTIONS/BOARD POLICIES 1422,1623, 1662, 2260, 3122, 3123, 3362, 4122, 4123, 4362, 5517

Motion by Beaugard, seconded by Flanigan to approve technical corrections to policies 1422, 1623, 1662, 2260, 3122, 3123, 3362, 4122, 4362, and 5517. These are technical corrections to update the contact information for the Cleveland branch of the Office for Civil Rights, U.S. Department of Education. The corrections also include updating one of the compliance officers. The Superintendent will replace the Human Resources Director as one

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of the Compliance Officers in these policies. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

259-017 APPROVAL WMS STUDENT PLANNER/HANDBOOK/FY2017-18

Motion by Flanigan, seconded by Beaugard to approve the Wilmington Middle School Student Planner/Handbook for 2017-18. Voting aye on the roll call: Beaugard, Zerby, Roberts, Flanigan, and Murphy. Nays: None. Motion carried.

260-017 APPROVAL AGREEMENTS/CLINTON COUNTY COMMUNITY ACTION HEAD START

Motion by Beaugard, seconded by Roberts to approve agreements with Clinton County Community Action Program, Inc. Head Start for speech and language services for 2017-18. Voting aye on the roll call: Flanigan, Beaugard, Zerby, Roberts, and Murphy. Nays: None. Motion carried.

261-017 APPROVAL TO INCREASE PERMANENT SUB TEACHER DAILY RATE

Motion by Flanigan, seconded by Beaugard to approve an increase to the permanent sub teacher daily rate from \$115 to \$120 effective with the 2017-18 school year.

Voting aye on the roll call: Beaugard, Zerby, Roberts, Flanigan, and Murphy. Nays: None. Motion carried.

262-017 APPROVAL BUS ROUTES/2017-18

Motion by Beaugard, seconded by Flanigan to approve the 2017-18 bus routes.

Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

263-017 APPROVAL OF LONG TERM SUBSTITUTE TEACHER/2017-18

Motion by Roberts, seconded by Beaugard to approve *Jennifer Siders* as a long term substitute teacher for Cynthia Ahern (Denver) from August 14 through September 8, 2017.

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

264-017 APPROVAL OF EMPLOYMENT/RESIDENT EDUCATOR MENTORS/2017-18

Motion by Roberts, seconded by Beaugard to approve employment of the following teachers as resident educator mentors for the 2017-18 school year. Each mentor will receive a \$500 stipend per mentee.

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|------------------------------|---------|---------------------------|---------|
| <i>Amy Cochran (2)</i> | \$1,000 | <i>Leslie Massie (2)</i> | \$1,000 |
| <i>Amy Depp</i> | \$ 500 | <i>Shari Murphy</i> | \$ 500 |
| <i>Carrie Peelle</i> | \$ 500 | <i>Stephanie Manso</i> | \$ 500 |
| <i>Colleen Kelly</i> | \$ 500 | <i>Jennifer Nagel (2)</i> | \$1,000 |
| <i>Erin Henry</i> | \$ 500 | <i>Suzanne Gripenberg</i> | \$ 500 |
| <i>Jennifer Hatfield (2)</i> | \$1,000 | | |

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None.
Motion carried.

265-017 APPROVAL OF EMPLOYMENT/SUBSTITUTE TEACHERS/2017-18

Motion by Roberts, seconded by Beaugard to approve the employment of the following substitute teachers on an “as needed basis” for the 2017-18 school year.

| | |
|---------------------------|--------------------------------|
| <i>Dorothy Countryman</i> | <i>Katrina Puckett (Zemke)</i> |
| <i>Krista Curry</i> | <i>Shannon Trick</i> |
| <i>Jeff Findley</i> | <i>Amber Walters</i> |
| <i>Mary Peters</i> | <i>Stella Wardlow</i> |
| <i>Matthew Peters</i> | |

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None.
Motion carried.

266-017 APPROVAL OF FMLA/UNPAID LEAVE/TESSA CAREY/2017-18

Motion by Roberts, seconded by Beaugard to approve FMLA/unpaid leave for *Tessa Carey* effective August 14, 2017 through September 15, 2017.

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None.
Motion carried.

267-017 ACCEPT RESIGNATION/STRAIN/2017-18

Motion by Roberts, seconded by Beaugard to accept the resignation from *Lacy Strain*, bus driver effective 8/11/2017.

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None.
Motion carried.

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268-017 APPROVAL OF POSITIONS/EMPLOYMENT/2017-18

Motion by Roberts, seconded by Beaugard to approve the following positions/employment for the 2017-18 school year.

| | | |
|----------------------------|---------------------------------|--------------------------|
| <i>Lydia (Paige) Moore</i> | <i>Mail Route (1hr or less)</i> | <i>Effective 8/16/17</i> |
| <i>Cerri Minzler</i> | <i>Noon PS Route (1.5 hrs)</i> | <i>Effective 8/16/17</i> |
| <i>Cheryl Hottinger</i> | <i>Noon PS Route (1.5 hrs)</i> | <i>Effective 8/16/17</i> |

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

269-017 APPROVAL OF TRANSFERS/2017-18

Motion by Roberts, seconded by Beaugard to approve the following voluntary transfers effective with the 2017-18 school year.

| | | |
|------------------------|-------------------|---|
| <i>Bryan Rhoads</i> | <i>Bus Driver</i> | <i>From 5.5 hrs to 6.5 hrs Eff 8/22/17</i> |
| <i>Lori Pence</i> | <i>Bus Driver</i> | <i>From 6.25 hr (Route 9) to Route 21 (5.5 hrs) Eff 8/28/17</i> |
| <i>Tammy Rayson</i> | <i>Bus Driver</i> | <i>From 6.75 hrs to 6.5 hrs Eff 8/14/17</i> |
| <i>Katrina Vickers</i> | <i>Aide</i> | <i>From Denver to HS Eff 8/14/17</i> |

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

270-017 APPROVAL OF EMPLOYMENT/SUBSTITUTE CUSTODIANS/2017-18

Motion by Roberts, seconded by Beaugard to approve the following as substitute custodians for the 2017-18 school year pending completion of all requirements for employment.

| | |
|-----------------------|-------------------|
| <i>Denise Bennett</i> | <i>Lisa Sharp</i> |
|-----------------------|-------------------|

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

271-017 APPROVAL OF NON-TEACHING SUPPLEMENTAL CONTRACTS/2017-18

Motion by Roberts, seconded by Beaugard to approve the following non-teaching supplemental contracts for the 2017-18 school year pending completion of all requirements of employment.

| | | |
|---------------------|-----------------------------------|----------------|
| <i>Megan Moore</i> | <i>Marching Band Advisor</i> | <i>\$2,266</i> |
| <i>Cyndi Abbott</i> | <i>Marching Band Advisor (.5)</i> | <i>\$1,133</i> |

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

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272-017 APPROVAL TO CORRECT RECOMMENDATION/HOTTINGER/2017-18

Motion by Roberts, seconded by Beaugard to correct the recommendation for Cheryl Hottinger as a 5.5 hr bus aide from the June 26, 2017 board meeting. This position is actually a 5 hr position effective August 14, 2017.

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

273-017 APPROVAL OF EMPLOYMENT/COOK/MAYER/2017-18

Motion by Roberts, seconded by Beaugard to approve the employment of *Jana Mayer* as a three hour cook at the MS/HS effective August 28, 2017 pending completion of all requirements for employment.

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

274-017 APPROVAL OF VOLUNTEERS/2017-18

Motion by Roberts, seconded by Beaugard to approve *Karen Heslop* as a volunteer Cross Country coach for the 2017-18 school year.

ADJOURNMENT

Motion by Flanigan, seconded by Beaugard to adjourn the meeting at 7:35 PM. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

ATTEST

Treasurer

Board President