

REGULAR MEETING  
OF THE WILMINGTON CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SEPTEMBER 25, 2017  
EAST END ELEMENTARY

6199

The Wilmington City School Board of Education met for a Regular Meeting on September 25, 2017, at 7:00 PM in the Cafeteria at East End Elementary School, 769 Rombach Avenue, Wilmington OH. The meeting was called to order by Steve Murphy, President. The following members were present and answering the Roll Call:

Members Present: Steve Murphy, President  
Michael Flanigan, Vice-President  
Marty Beaugard, Member  
Larry Roberts II, Member  
Patrick Zerby, Member

Also present were Melinda McCarty-Stewart, Superintendent; and Kimberly DeWeese, Treasurer; other staff members and members from the community.

**276-017 APPROVAL OF AGENDA**

Motion by Beaugard, seconded by Roberts to approve the agenda. Voting aye on the roll call: Roberts, Beaugard, Zerby, Flanigan, and Murphy. Nays: None. Motion carried.

**INTRODUCTION OF GUESTS, RECOGNITIONS AND REPORTS**

Sonia Thompson from Wilmington College updated the Board on the Wilmington Succeeds Program. They have changed the program to include all of Clinton County so the program is now called "Clinton County Succeeds".

Mrs. Martin, East End Principal, introduced the Girls on the Run Team which includes 15 girls in grades 3-5 and 6 coaches. This program teaches girls to be joyful, helpful and confident. They will be running a 5K on November 18<sup>th</sup> in Cincinnati.

Mrs. Quallen and Mrs. Harmeling updated the Board on the District's 3 Year Plan and Principals gave their building reports.

**277-017 APPROVAL OF MINUTES**

Motion by Roberts, seconded by Flanigan to approve the minutes from the August 10, 2017 Special Meeting and August 28, 2017 Regular Meeting. Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

**278-017 APPROVAL OF TREASURER'S FINANCIAL REPORT FOR AUGUST 2017**

Motion by Roberts, seconded by Flanigan to approve the Treasurer's Financial Report which provided an update on the District's current financial status. Included in the report were Cash Reconciliation; August 2017 Bill List, Financial Report by Fund, and Appropriation Report.

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<u>FUND</u>	<u>ENDING CASH BALANCE</u>
GENERAL FUND	9,252,626.24
BOND RETIREMENT	691,230.48
PERMANENT IMPROVEMENT	9,026.03
LUNCH ROOM	17,514.42
PRINCIPALS' FUNDS	86,464.02
LOCAL GRANTS	84,429.58
TOURNAMENT FUND	0.00
CLASSROOM FACILITIES (.5 MILL)	817,968.78
STUDENT ACTIVITIES	115,677.96
ATHLETICS	6,220.10
ATHLETICS FUNDRAISERS	50,948.08
<u>STATE AND FEDERAL GRANTS</u>	<u>*(233,748.71)</u>
TOTAL OF ALL FUNDS	<u>10,898,356.98</u>

\*Federal funds have been requested.

Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None.  
Motion carried.

**279-017 APPROVAL OF GRANTS/APPROPRIATIONS/FY2018**

Motion by Roberts, seconded by Flanigan to approve the following transfers and advances.

401-9018	<i>Auxiliary Grant (Wilmington Christian Academy)</i>	\$ 84,535.50
461-9018	<i>High Schools That Work</i>	\$ 8,000.00
516-9018	<i>IDEA Title VI-B</i>	\$588,228.21
572-9018	<i>Title I</i>	\$930,370.53
587-9018	<i>ECSE – Preschool</i>	\$ 20,286.04

Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None.  
Motion carried.

**280-017 APPROVAL OF PERMANENT APPROPRIATIONS/FY2018**

Motion by Roberts, seconded by Flanigan to approve the permanent appropriations for FY2018.

FUND	SCC	Description	Permanent Appropriations
001	0000	GENERAL	27,511,637.00
002	9198	1998 BOND ISSUE	570,000.00
003	9030	PERMANENT IMPROVEMENT	110,662.00

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006	0000	LUNCHROOM	1,365,000.00
007	9000	JAMIE MINTON SCHOLARSHIP FUND	1,733.00
007	9013	BECKY VANPELT MEMORIAL FUND	2,092.56
007	9014	IN MEMORY OF JANE PETTY	50.00
018	9101	PRINCIPAL'S FUND - DENVER	30,000.00
018	9102	PRINCIPAL'S FUND - HOLMES	10,000.00
018	9104	PRINCIPAL'S FUND - MIDDLE SCHOOL	20,000.00
018	9108	PRINCIPAL'S FUND - EAST END	8,000.00
018	9198	PROJECT TRUST FUND	7,000.00
018	9340	PRINCIPAL'S FUND - HIGH SCHOOL	7,000.00
019	9014	STUDENT SCHOLARSHIPS	2,000.00
019	9112	SCHOOL COUNSELOR ASSOC GRANT	5.00
019	9113	MH RECOVERY GRANT	215.31
019	9114	ALUMNI FIELD RENOVATIONS	137,560.49
019	9116	SOESC PROFESSIONAL DEVELOPMENT	48,333.82
019	9212	CLINTON FOUNDATION SCHOOL SUPPLIES	3,431.36
022		TOURNAMENT FUND	32,000.00
034	9198	CLASSROOM FACILITIES	650,000.00
200		STUDENT ACTIVITY FUNDS	223,608.30
300	0000	ATHLETIC FUNDRAISER ACCT	125,000.00
300	9200	ATHLETICS	101,022.00
401	9016	AUXILIARY GRANT	165.76
401	9018	AUXILIARY GRANT 2018	84,535.50
461	9017	HIGH SCHOOLS THAT WORK FY2017	2,518.22
461	9018	HIGH SCHOOLS THAT WORK FY2018	8,000.00
516	9017	IDEA TITLE VI-B FY 2017	114,253.52
516	9018	IDEA TITLE VI-B FY 2018	588,228.21
524	9015	CAREER ED FY 2015	195.00
524	9017	CAREER ED FY 2017	5,000.72
572	9017	TITLE I FY2017	181,753.85
572	9018	TITLE I FY2018	930,370.53
587	9017	PRESCHOOL FY 2017	1,640.99
587	9018	PRESCHOOL FY 2018	20,286.04
590	9017	TITLE II-IMPROV TEACHER QUALITY 2017	20,683.60
599	9017	RURAL & LOW INCOME TITLE VI-B 2017	17,336.82
			<u>32,941,319.60</u>

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Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

**281-017 APPROVAL OF ADVANCE/FY2018**

Motion by Roberts, seconded by Flanigan to approve an advance to the Music/Band Student Activity account in order to pay off the remaining balance owed on the uniforms purchased for the Marching Band. This will be advanced back to the general fund by the end of 2017-18. Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

**282-017 APPROVAL OF AMERICAN FIDELITY/403(B) VENDOR**

Motion by Roberts, seconded by Flanigan to approve American Fidelity Assurance as an approved 403(b) vendor. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

**283-017 APPROVAL OF DONATIONS**

Motion by Roberts, seconded by Flanigan to approve the following donations.

1. *Twelve Wilmington News Journal's each day during the 2017-18 school year. This donation was given to Shari Murphy, 7<sup>th</sup> grade LA Teacher by Eileen Brady Valued at \$211.*
2. *School Supplies valued at \$400 from Timber Tech.*

Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

**284-017 APPROVAL SECOND READING/RETIRE BOARD POLICY 8120**

Motion by Beaugard, seconded by Zerby to retire policy 8120. This policy requires that a Declaration of Material Assistance (DMA) be completed by any person under consideration for hiring or any entity doing business with Wilmington City Schools. The law requiring this document has been repealed and the document is no longer required. This is the 2nd reading. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

**285-017 APPROVAL RESOLUTION/CTE WAIVER 2017-18**

Motion by Beaugard, seconded by Flanigan to adopt a resolution stating the district's intent not to provide career-technical education to students enrolled in grades seven and eight for

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the 2017-2018 school year. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

**286-017 APPROVAL NON-RESIDENT TRANSPORTATION REQUESTS**

Motion by Beaugard, seconded by Roberts to approve three (3) parent requests for Wilmington City Schools to provide transportation for out of District students to and from Summit Academy in Xenia for the 2017-2018 school year. The parents will be responsible for transporting the students to and from a pre-arranged stop to connect with Wilmington City School District transportation. Voting aye on the roll call: Zerby, Roberts, Flanigan, Beaugard, and Murphy. Nays: None. Motion carried.

**287-017 APPROVAL TECHNICAL CORRECTIONS/BOARD POLICIES 1422, 1623, 1662, 2260, 2260.01, 3122, 3123, 3362, 4122, 4123, 4362, 5517**

Motion by Flanigan, seconded by Zerby to approve technical corrections to the above named policies. The corrections will update compliance officers as the Director of Business Operations and the Director of Pupil Services. Voting aye on the roll call: Beaugard, Zerby, Roberts, Flanigan, and Murphy. Nays: None. Motion carried.

**288-017 APPROVAL OVERNIGHT FIELD TRIP/PROJECT TRUST CAMP**

Motion by Beaugard, seconded by Roberts to approve an overnight field trip for WMS students to attend Project TRUST Camp. Students will meet at the Middle School on Thursday evening, December 7th, and will be taken to Camp Kern by WCS bus. The students will return to the Middle School by WCS bus on Saturday afternoon, December 9th, for parent pick-up. Voting aye on the roll call: Flanigan, Beaugard, Zerby, Roberts, and Murphy. Nays: None. Motion carried.

**289-017 APPROVAL OVERNIGHT FIELD TRIP/CARDBOARD CITY**

Motion by Beaugard, seconded by Zerby to approve overnight field trip requests for FFA students and Interact students to attend Cardboard City on September 16th. Students will be responsible for their own transportation and food. Voting aye on the roll call: Beaugard, Zerby, Roberts, Flanigan, and Murphy. Nays: None. Motion carried.

**290-017 APPROVAL OVERNIGHT FIELD TRIP/FFA NATIONAL CONVENTION**

Motion by Flanigan, seconded by Roberts to approve an overnight field trip for FFA students to attend the FFA National Convention in Indianapolis from October 25th through October 28th, 2017. Voting aye on the roll call: Beaugard, Flanigan, Roberts, Zerby, and Murphy. Nays: None. Motion carried.

**291-017 APPROVAL OF CONTRACT EXTENSION/DIRECT ENERGY BUSINESS, INC.**

Motion by Beaugard, seconded by Zerby to approve to extend our Natural Gas Agreement with Direct Energy Business Inc., through the Southwestern Ohio Educational Purchasing

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Council. The current contract will end with the June 2018 billing cycle. This agreement will extend the expiration date to June 2020 to take advantage of current pricing lows. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**292-017 APPROVAL OF MEMORANDUM OF UNDERSTANDING/SOLUTIONS**

Motion by Flanigan, seconded by Roberts to approve a Memorandum of Understanding between Wilmington City School District and Solutions Community Counseling and Recovery Centers Mental Health Collaboration. Solutions will provide mental health services on-site to students and their families in Wilmington City Schools at no cost to the school other than in-kind provision of work space. Services will be funded through Medicaid, private insurance, and/or a subsidy provided by mental Health Recovery Services of Warren and Clinton Counties. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**293-017 APPROVAL OF VIRTUAL LEARNING ACADEMY TEACHERS/2017-18**

Motion by Beaugard, seconded by Roberts to approve the following teachers as Virtual Learning Academy Teachers for the 2017-18 school year. Teachers will be assigned to courses on an as needed basis.

<i>Doug Cooper</i>	<i>Travis Murray</i>
<i>Cindy Culberson</i>	<i>Dillon Oney</i>
<i>James Cutlip</i>	<i>Ken Platt</i>
<i>Richard Garnai</i>	<i>Tammy Sexton</i>
<i>Lisa Geggie</i>	<i>Matt Spradlin</i>
<i>Matt Geggie</i>	<i>Jeff Stevenson</i>
<i>Jason Goddard</i>	<i>Leanne Stone</i>
<i>John Gray</i>	<i>Jennifer Thacker</i>
<i>Leslie Massie</i>	<i>Justin Tomlin</i>
<i>Christy Matheny</i>	<i>Jeff Warix</i>
<i>Erin Moore</i>	<i>Zach Williams</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**294-017 APPROVAL OF SUPPLEMENTAL CONTRACTS / 2017-18**

Motion by Beaugard, seconded by Roberts to approve the following supplemental contracts for the 2017-18 school year pending completion of all requirements for employment. Salaries are per the WEA negotiated supplemental salary schedule.

<i>Joe Gigandet</i>	<i>Assistant Bowling Coach</i>	<i>\$1,427</i>
<i>Mike Noszka</i>	<i>Boys Basketball Varsity Coach</i>	<i>\$5,454</i>
<i>Ken Platt</i>	<i>Boys 7th Grade Basketball</i>	<i>\$2,266</i>
<i>Zach Williams</i>	<i>Girls Varsity Basketball</i>	<i>\$5,454</i>

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<i>Dusty James</i>	<i>Girls Varsity Asst Basketball</i>	<i>\$3,240</i>
<i>Ken Lydy</i>	<i>7th Grade Girls Basketball</i>	<i>\$2,266</i>
<i>Mitch Hopf</i>	<i>Varsity Swimming Coach</i>	<i>\$2,933</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**295-017 APPROVAL OF EMPLOYMENT/SUBSTITUTE TEACHERS/2017-18**

Motion by Beaugard, seconded by Roberts to approve the following substitute teachers on an "as needed basis" for the 2017-18 school year.

<i>Arrington, Tosha</i>	<i>Nienaber, Jacob</i>
<i>Burton, Lindsay</i>	<i>Whitt, Kristol</i>
<i>Gambill, Jillian</i>	<i>Young, Craig</i>
<i>King, James</i>	

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**296-017 APPROVAL OF FMLA/UNPAID LEAVE/CYNTHIA AHERN/2017-18**

Motion by Beaugard, seconded by Roberts to approve FMLA/unpaid leave for *Cynthia Ahern* effective August 14, 2017 through September 8, 2017. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**297-017 APPROVAL OF FMLA/UNPAID LEAVE/HUELSKAMP/2017-18**

Motion by Roberts, seconded by Beaugard to approve FMLA/unpaid leave for *Marci Huelskamp* effective October 25, 2017 thru January 17, 2018 and unpaid child rearing leave as per the WEA negotiated agreement from January 18, 2018 through April 20, 2018. Unpaid leave will begin January 2, 2018. Voting aye on the roll call: Flanigan, Roberts, Zerby, and Beaugard. Murphy abstain. Nays: None. Motion carried.

**298-017 ACCEPT RESIGNATIONS/2017-18**

Motion by Flanigan, seconded by Zerby to accept the following resignations.

<i>Yvonne Price</i>	<i>Cook</i>	<i>Effective 8/25/17</i>
<i>Brian Joyce</i>	<i>Head Custodian</i>	<i>Effective 9/25/17</i>
<i>Cerri Minzler</i>	<i>Bus Driver/OBI</i>	<i>Effective 9/15/17</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

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**299-017 APPROVAL OF EMPLOYMENT/SUBSTITUTE COOKS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the following as substitute cooks for the 2017-18 school year pending completion of all requirements for employment.

<i>Yvonne Price</i>	<i>Terri Spradlin</i>
<i>Darlene Ellenberger</i>	<i>Connie Howard</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**300-017 APPROVAL OF EMPLOYMENT/SUBSTITUTE BUS DRIVERS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the following as a substitute bus drivers for the 2017-18 school year pending completion of all requirements for employment.

<i>James Matt Oliver</i>	<i>Effective 8/17/2017</i>
<i>Eric Cole</i>	<i>Effective 8/14/2017</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**301-017 APPROVAL OF NON-TEACHING SUPPLEMENTAL CONTRACTS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the following non-teaching supplementals for the 2017-18 school year pending completion of all requirements of employment.

<i>Josh Fisher</i>	<i>Varsity Bowling Coach</i>	<i>\$2,266</i>
<i>Kyle Medley</i>	<i>Boys Varsity Asst Basketball</i>	<i>\$3,240</i>
<i>David Washington</i>	<i>Boys JV Basketball Coach</i>	<i>\$3,240</i>
<i>Harley McPherson</i>	<i>Boys Freshman Basketball</i>	<i>\$2,779</i>
<i>Randall Davis</i>	<i>8th Grade Boys Basketball</i>	<i>\$2,266</i>
<i>Luca Terrigno</i>	<i>Girls JV Basketball Coach</i>	<i>\$3,240</i>
<i>Dennis Nance</i>	<i>Girls 8th Grade Basketball</i>	<i>\$2,266</i>
<i>Carissa Macella</i>	<i>Asst Swimming Coach (MS)</i>	<i>\$2,266</i>
<i>Kelly Tolliver</i>	<i>Varsity Wrestling Coach</i>	<i>\$5,454</i>
<i>Jed Smith</i>	<i>Asst Varsity Wrestling (.5)</i>	<i>\$1,133</i>
<i>Isaac Bray</i>	<i>Asst Varsity Wrestling (.5)</i>	<i>\$1,133</i>
<i>Tim Wiederhold</i>	<i>MS Wrestling Coach</i>	<i>\$2,266</i>
<i>Blake Lucas</i>	<i>MS Asst Wrestling Coach</i>	<i>\$2,266</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.



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**302-017 APPROVAL OF EMPLOYMENT/BUS DRIVERS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the employment of the following as bus drivers at 5.5 hrs (unassigned route) pending completion of all requirements for employment (step 0).

<i>James Matt Oliver</i>	<i>Effective 8/28/2017</i>
<i>Paul Clark</i>	<i>Effective 9/5/2017</i>
<i>Eric Cole</i>	<i>Effective 9/15/2017</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**303-017 APPROVAL OF ROUTE TIME CHANGES/VOLUNTARY TRANSFERS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the following route time changes and voluntary transfers in the transportation department.

<i>Yvette Lykins</i>	<i>From 6.75 hrs (bus 14) to 7.0 hrs (bus 16)</i>	<i>Effective 9/18/17</i>
<i>Donna Roberts</i>	<i>Preschool Route driver (1.5 hrs)</i>	<i>Effective 9/18/17</i>
<i>Matt Oliver</i>	<i>From 5.5 hrs to 6.25 hrs (bus 9)</i>	<i>Effective 9/5/17</i>
<i>Patricia Carrel</i>	<i>From 6 hrs to 5.75 hrs (bus 8)</i>	<i>Effective 9/18/17</i>
<i>Sherry Shinkle</i>	<i>From 6.75 hrs to 6.5 hrs (bus 6)</i>	<i>Effective 9/18/17</i>
<i>Thomas Gallion</i>	<i>From 5.5 hrs to 5.75 hrs (bus 4)</i>	<i>Effective 9/18/17</i>
<i>Cheryl Hottinger</i>	<i>From 5.0 hrs to 5.25 hrs (Aide)</i>	<i>Effective 9/18/17</i>

*Rescind 8/28/17 Recommendation*

<i>Lori Pence</i>	<i>Bus Driver</i>	<i>From 6.25 hr (Route 9) to Route 21 (5.5 hrs) Eff 8/28/17</i>
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*Approve*

<i>Lori Pence</i>	<i>Bus Driver</i>	<i>From 6.25 hr (Route 9) to Route 21 (5.75 hrs) Eff 8/28/17</i>
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Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**304-017 APPROVAL OF VOLUNTARY TRANSFER/FOOD SERVICE/2017-18**

Motion by Flanigan, seconded by Zerby to approve the voluntary transfer of *Donelle Signor* from a 3.0 hr cook to a 3.5 hr cook at the HS/MS effective 9/11/2017. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

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**305-017 APPROVAL OF EMPLOYMENT/COOKS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the employment of *the* following as cooks at the HS/MS pending completion of all requirements for employment.

<i>Dawna (Jody) Mangan</i>	<i>3 hr Cook</i>	<i>Effective 9/12/2017</i>
<i>Teresa Geyer</i>	<i>3 hr Cook</i>	<i>Effective 10/3/2017</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**306-017 APPROVAL OF LEAVE OF ABSENCE/SHINKLE/2017-18**

Motion by Flanigan, seconded by Zerby to approve the request for *Sherry Shinkle, Bus Driver* for a medical leave of absence from April 6, 2017 through April 6, 2018. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**307-017 APPROVAL OF VOLUNTEERS/2017-18**

Motion by Flanigan, seconded by Zerby to approve the following as volunteer coaches for the 2017-18 school year pending completion of all requirements of coaching.

<i>Chris Reiley</i>	<i>Boys JV Volunteer Bowling Coach</i>
<i>Kelly Fisher</i>	<i>Girls JV Volunteer Bowling Coach</i>
<i>Gary Van Pelt</i>	<i>Varsity Volunteer Wrestling Coach</i>
<i>Scott Eastes</i>	<i>Varsity Volunteer Wrestling Coach</i>

Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

**ADJOURNMENT**

Motion by Flanigan, seconded by Beaugard to adjourn the meeting at 7:44 PM. Voting aye on the roll call: Flanigan, Roberts, Zerby, Beaugard, and Murphy. Nays: None. Motion carried.

ATTEST

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Treasurer

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Board President