

REGULAR MEETING
OF THE WILMINGTON CITY SCHOOL DISTRICT
BOARD OF EDUCATION
DECEMBER 11, 2023
WILMINGTON HIGH SCHOOL

6887

The Wilmington City School Board of Education met for a Regular Meeting on December 11, 2023 at 6:00 PM at Wilmington High School, 300 Richardson Place., Wilmington, OH. The meeting was called to order by Carrie Zeigler, President. The Treasurer was asked to call the roll:

Members Present: Carrie Zeigler, President
Kevin Snarr, Vice President
Marty Beaugard, Sr., Member
Michael Flanigan, Member
Members Absent: Brian Shidaker, Member

Also present were James Brady, Superintendent; Curt Bone, Director of Business; Kimberly DeWeese, Treasurer; and other staff and members of the community.

333-023 APPROVAL OF AGENDA

Motion by Snarr, seconded by Flanigan to approve the agenda, with the addition of Item X-F Approve 2024-25 Academic Calendar. Voting aye on the roll call: Snarr, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

INTRODUCTION OF GUESTS, RECOGNITIONS, AND REPORTS

Mr. Brady recognized outgoing Board Members, Kevin Snarr and Michael Flanigan, and thanked them for their service.

Mrs. Woodruff recognized Leeann Looft and Tammy Gregory for the great work that they do in the HS office taking care of staff and students. Student office aides were also recognized.

Mr. Diels gave an Athletic update to the Board.

334-023 APPROVAL OF MINUTES

Motion by Flanigan, seconded by Beaugard to approve the minutes from the regular meeting on November 27, 2023. Voting aye on the roll call: Flanigan, Beaugard, Snarr, and Zeigler. Nays: None. Motion Carried.

335-023 APPROVAL OF TREASURER'S FINANCIAL REPORT FOR NOVEMBER 2023

Motion by Flanigan, seconded by Beaugard to approve the Treasurer's financial report which provided an update on the District's current financial status. Included in the report were Cash Reconciliation, November 2023 Bill List, Financial Report by Fund, and Appropriation Report.

<u>FUND</u>	<u>ENDING CASH BALANCE</u>
GENERAL FUND	21,035,245.50
PERMANENT IMPROVEMENT	76,826.30

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LUNCH ROOM	497,001.18
PRINCIPAL'S FUNDS	94,819.22
LOCAL GRANTS	161,203.00
CLASSROOM FACILITIES (.5 MILL)	354,214.45
STUDENT ACTIVITIES	137,129.18
ATHLETICS	55,292.55
ATHLETICS FUNDRAISERS	44,554.68
STATE AND FEDERAL GRANTS	-2,417,332.27
TOTAL OF ALL FUNDS	<u>20,038,953.79</u>

*PCR's pending until carryover from 2023 is received

Voting aye on the roll call: Snarr, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

336-023 APPROVAL OF RESOLUTION TO PROCEED / SCHOOL DISTRICT EARNED INCOME TAX

RESOLUTION PROPOSING THE LEVY OF AN ANNUAL TAX FOR SCHOOL DISTRICT PURPOSES ON THE EARNED INCOME OF INDIVIDUALS AND DETERMINING TO PROCEED WITH SUBMISSION OF SAID LEVY

***WHEREAS**, this board of education at its meeting on the 27th day of November, 2023, by resolution duly adopted, determined the necessity of raising \$5,000,000 per year for school district purposes, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the Wilmington City School District (the "School District") in the current year to produce said additional annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount; and*

***WHEREAS**, the Tax Commissioner of the Ohio Department of Taxation has certified to this board of education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount is 8.59 mills and that the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax on the taxable income of individuals to produce said additional annual amount is 1.0914%;*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Wilmington City School District:*

***SECTION 1.** That pursuant to Section 5748.02 of the Ohio Revised Code, as amended (the "Act"), a levy of an annual tax for the purpose of current expenses and general on-going permanent improvements on the taxable income of individuals*

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as defined in division (E)(1)(b) of Section 5748.01 of the Ohio Revised Code is hereby proposed and it is hereby determined to proceed with the submission to the electors of the school district the question of levying for five years an income tax of one percent (1.00%) per annum on the taxable earned income of individuals for the purpose of current expenses and general on-going permanent improvements at the election to be held on March 19, 2024. Said tax, if approved by the electors, shall be effective January 1, 2025. Of the proceeds of the levy, ninety-five percent (95%) thereof will be utilized for current expenses and the remaining five percent (5%) shall be earmarked for general on-going permanent improvements.

SECTION 2. *That the treasurer of this board of education be and is hereby directed to immediately certify the following to the board of elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said additional annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said board of elections to cause notice of such election to be given as required by law.*

SECTION 3. *That the form of ballot, upon which the question of levying said tax shall be submitted to the electors, shall be substantially as follows, provided that this form of the ballot language may be altered to comply with any requirements of this applicable Board of Elections and/or the Ohio Secretary of State:*

PROPOSED TAX LEVY

WILMINGTON CITY SCHOOL DISTRICT

*A majority affirmative vote is
necessary for passage.*

Shall an annual income tax of one percent (1.00%) on the taxable earned income of individuals residing in the school district be imposed by the Wilmington City School District for five years, beginning January 1, 2025, for the purpose of current expenses and general on-going permanent improvements? Earned income includes only employee compensation and self-employment income. This will not affect retirement income, social security, interest, dividends, capital gains, and unemployment benefits.

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	FOR THE TAX
	AGAINST THE TAX

SECTION 4. *That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.*

Motion by Flanigan, seconded by Beaugard to approve a resolution to proceed in order to place a School District Earned Income Tax on the March 19, 2024 election ballot. Voting aye on the roll call: Snarr, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

337-023 APPROVAL OF PRESIDENT PRO TEMPORE

Motion by Flanigan, seconded by Beaugard to name Carrie Zeigler as President Pro Tempore, effective January 1, 2024 at midnight until the time a Board President is elected at the January 2024 Organizational Meeting. Voting aye on the roll call: Snarr, Beaugard, Zeigler, and Flanigan. Nays: None. Motion carried

338-023 APPROVAL OF ORGANIZATIONAL MEETING DATE AND TIME

Motion by Beaugard, seconded by Zeigler to approve January 4th, 2024 at 7:15 am as the date and time for the January 2024 Organizational Meeting. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

339-023 APPROVAL OF CONTRACT / WILMINGTON CITY CAB SERVICES

Motion by Beaugard, seconded by Flanigan to approve a contract with Wilmington City Cab Services. They provide alternative transportation to students in the Wilmington City School District on a limited as-needed basis. The contract runs between January 1, 2024 and December 31, 2024. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

340-023 APPROVAL OF NURSING JOB DESCRIPTION

Motion by Beaugard, seconded by Flanigan to approve a job description for non-contracted nursing services for Wilmington Christian Academy. WCA is hiring a part-time Nurse to

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provide services to their students which will be paid out of Auxiliary funds. Voting aye on the roll call: Snarr, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

341-023 APPROVAL OF CONTRACT / PARENT TRANSPORTATION

Motion by Beaugard, seconded by Flanigan to approve a contract with Rebecca Jenkins to transport a student to Ohio Valley Voices in Loveland, Ohio. The cost for this is \$40 per school day. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

342-023 APPROVAL OF 2024-25 ACADEMIC CALENDAR

Motion by Beaugard, seconded by Flanigan to approve the 2024-25 Academic Calendar. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

343-023 APPROVAL OF ELEM ASST PRINCIPAL / MILLER / 2023-24

Motion by Snarr, seconded by Beaugard to approve *Trent Miller* as a long-term substitute for Elementary Assistant Principal at Holmes for the remainder of the 2023-24 school year effective 1/2/2024 at a daily rate of \$375 pending completion of all requirements of employment. Mr. Miller may work up to three days prior to his start date in order to transition into the position. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

344-023 APPROVAL OF UNPAID LEAVE / 2023-24

Motion by Snarr, seconded by Beaugard to approve the following unpaid leave.

Rebecca McCarren 11/10 (.5), 11/27-11/30 (4), 12/4-12/6 (3) (7.5 days)

Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

345-023 APPROVAL OF WILMINGTON CHRISTIAN ACADEMY NURSE / EMMA CRAGER / 2023-24

Motion by Snarr, seconded by Beaugard to approve the employment of *Emma Crager* as a *part-time licensed nurse* working 70 days for the remainder of the 23-24 school year as a licensed nurse for Wilmington Christian Academy. Salary and benefits to be paid out of WCA Auxiliary Funds at a daily rate of \$314.85 effective 11/14/2023. Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

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346-023 APPROVAL OF SUBSTITUTE TEACHERS / 2023-24

Motion by Snarr, seconded by Beaugard to approve employment of the following *substitute teachers* on an “as needed” basis for the 2023-24 school year at the current Board approved substitute rate pending completion of all requirements for employment.

Cassandra Carter
Rhonda Hassman

Kyle Cutter

Ashley Grunewald

Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None.
Motion carried.

347-023 ACCEPT RESIGNATION OF ISR FACILITATOR / 2023-24

Motion by Snarr, seconded by Beaugard to accept the resignation of *Koury Johnson, ISR Facilitator* effective January 1, 2024. Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

348-023 ACCEPT RESIGNATIONS / AIDES / 2023-24

Motion by Snarr, seconded by Beaugard to accept the following resignations.

<i>Bonnie Carmack</i>	<i>Educational Aide (Denver)</i>	<i>Effective 01/01/24</i>
<i>Judlanda Resor</i>	<i>Educational Aide (MS)</i>	<i>Effective 12/08/23</i>

Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None.
Motion carried.

349-023 APPROVAL OF UNPAID LEAVE / 2023-24

Motion by Snarr, seconded by Beaugard to approve the following unpaid leave request.

<i>Melissa Colley</i>	<i>preschool bus route (2 hrs)</i>	<i>11/27/23-1/02/24 (12 days)</i>
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Voting aye on the roll call: Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

350-023 APPROVAL OF COOK / S MILLER / 2023-24

Motion by Snarr, seconded by Beaugard to approve *Sally Miller* as a *4.0 hour cook at Denver* effective December 4, 2023. Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

351-023 APPROVAL OF BUS DRIVER / MUDGETT / 2023-24

Motion by Snarr, seconded by Beaugard to approve the employment of *Mark Mudgett* as a *bus driver* on a 5.5 hour unassigned route effective December 11, 2023 pending completion

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of all requirements of employment (step 4). Voting aye on the roll call: Flanigan, Snarr, Beaugard, and Zeigler. Nays: None. Motion carried.

ADJOURNMENT

Motion by Snarr, seconded by Flanigan to adjourn the meeting at 6:23 PM. Voting aye on the roll call: Beaugard, Flanigan, Snarr, and Zeigler. Nays: None. Motion carried.

ATTEST

Treasurer

Board President