

REGULAR MEETING
OF THE WILMINGTON CITY SCHOOL DISTRICT
BOARD OF EDUCATION
JULY 24, 2023
DISTRICT OFFICE

The Wilmington City School Board of Education met for a Regular Meeting on July 24, 2023 at 7:15 AM at the District Office Board Room, 341 S Nelson Ave., Wilmington, OH. The meeting was called to order by Carrie Zeigler, President. The Treasurer was asked to call the roll:

Members Present: Carrie Zeigler, President
Kevin Snarr, Vice President
Marty Beaugard, Sr., Member
Brian Shidaker, Member
Michael Flanigan, Member

Also present were James Brady, Superintendent; Curt Bone, Director of Business; Kimberly DeWeese, Treasurer; and other staff and members of the community.

194-023 APPROVAL OF AGENDA

Motion by Snarr, seconded by Beaugard to approve the agenda with the addition of Item XIII-2 Discussion of Additional Revenue/Potential Cuts Pending November Levy Results. Voting aye on the roll call: Snarr, Shidaker, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

195-023 APPROVAL OF MINUTES

Motion by Beaugard, seconded by Snarr to approve the minutes from the regular meeting on June 26, 2023. Voting aye on the roll call: Flanigan, Snarr, Shidaker, Beaugard, and Zeigler. Nays: None. Motion carried.

196-023 APPROVAL OF TREASURER'S FINANCIAL REPORT FOR JUNE 2023

Motion by Beaugard, seconded by Snarr to approve the Treasurer's financial report which provided an update on the District's current financial status. Included in the report were Cash Reconciliation, June 2023 Bill List, Financial Report by Fund, and Appropriation Report.

<u>FUND</u>	<u>ENDING CASH BALANCE</u>
GENERAL FUND	21,863,257.96
PERMANENT IMPROVEMENT	54,778.82
LUNCH ROOM	644,762.98
PRINCIPAL'S FUNDS	90,914.47
LOCAL GRANTS	164,397.00
CLASSROOM FACILITIES (.5 MILL)	351,131.46
STUDENT ACTIVITIES	106,619.61
ATHLETICS	28,788.38
ATHLETICS FUNDRAISERS	47,309.96
STATE AND FEDERAL GRANTS	(414,096.80)*
<u>TOTAL OF ALL FUNDS</u>	<u>22,937,863.84</u>

*Received in July

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Voting aye on the roll call: Beaugard, Shidaker, Snarr, Flanigan, and Zeigler. Nays: None.
Motion carried.

197-023 APPROVAL OF ADVANCES / FY2023

Motion by Beaugard, seconded by Snarr to approve the following advances from the general fund for FY2023. These funds will be advanced back to the general fund once received by the Ohio Department of Education. ESSER funds were requested in mid-June but not received before June 30, 2023.

461-9023	HSTW/MMGW	\$ 8,350.39
502-9022	ESSER II	\$ 16,266.36
507-9023	ARP/ESSER III	\$ 106,168.11
584-9124	Stronger Connections FY24	\$ 4,029.38

Voting aye on the roll call: Shidaker, Snarr, Flanigan, Beaugard, and Zeigler Nays: None.
Motion carried.

198-023 APPROVAL OF CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES AND BALANCES FOR FY2024

Motion by Beaugard, seconded by Snarr to approve the Certificate of Available Resources Available for Expenditures and Balances for FY2024 that was sent to the Clinton County Auditor for approval. Voting aye on the roll call: Shidaker, Snarr, Flanigan, Beaugard, and Zeigler Nays: None. Motion carried.

199-023 APPROVAL OF NEW FUNDS / APPROPRIATIONS / FY2024

Motion by Beaugard, seconded by Snarr to approve the following funds and appropriations for FY 2024.

200-9027	Class of 2027	\$ 1,000
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Voting aye on the roll call: Snarr, Shidaker, Flanigan, Beaugard, and Zeigler. Nays: None.
Motion carried.

200-023 ACCEPT DONATIONS

Motion by Beaugard, seconded by Snarr to accept the following donations.

1. Busam Ford donated \$330 to the Bowling Team.
2. Christian Women's Ministry, First Christian Church donated school supplies valued at approximately \$150.

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Voting aye on the roll call: Snarr, Shidaker, Flanigan, Beaugard, and Zeigler. Nays: None.
Motion carried.

**201-023 APPROVAL OF RESOLUTION TO PROCEED / SCHOOL DISTRICT EARNED
INCOME TAX**

**RESOLUTION PROPOSING THE LEVY OF AN ANNUAL TAX FOR
SCHOOL DISTRICT PURPOSES ON THE EARNED INCOME OF
INDIVIDUALS AND DETERMINING TO PROCEED WITH SUBMISSION OF
SAID LEVY**

WHEREAS, this board of education at its meeting on the 26th day of June, 2023, by resolution duly adopted, determined the necessity of raising \$5,000,000 per year for school district purposes, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the Wilmington City School District (the "School District") in the current year to produce said additional annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount; and

WHEREAS, the Tax Commissioner of the Ohio Department of Taxation has certified to this board of education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount is 8.59 mills and that the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax on the taxable income of individuals to produce said additional annual amount is 1.1099%;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wilmington City School District:

SECTION 1. *That pursuant to Section 5748.02 of the Ohio Revised Code, as amended (the "Act"), a levy of an annual tax for the purpose of current expenses and general on-going permanent improvements on the taxable income of individuals as defined in division (E)(1)(b) of Section 5748.01 of the Ohio Revised Code is hereby proposed and it is hereby determined to proceed with the submission to the electors of the school district the question of levying for five years an income tax of one percent (1.00%) per annum on the taxable income of individuals for the purpose of current expenses and general on-going permanent improvements at the election to be held on November 7, 2023. Said tax, if approved by the electors, shall be effective January 1, 2024. Of the proceeds of the levy, ninety-five percent (95%) thereof will be utilized for current expenses and the remaining five percent (5%) shall be earmarked for general on-going permanent improvements.*

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SECTION 2. That the treasurer of this board of education be and is hereby directed to immediately certify the following to the board of elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said additional annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said tax shall be submitted to the electors, shall be substantially as follows, provided that this form of the ballot language may be altered to comply with any requirements of this applicable Board of Elections and/or the Ohio Secretary of State:

PROPOSED TAX LEVY

WILMINGTON CITY SCHOOL DISTRICT

A majority affirmative vote is
necessary for passage.

Shall an annual income tax of one percent (1.00%)
on the earned income of individuals residing in the school
district be imposed by the Wilmington City School District
for five years, beginning January 1, 2024, for the purpose
of current expenses and general on-going permanent
improvements?

	FOR THE TAX
	AGAINST THE TAX

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

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Motion by Beaugard seconded by Shidaker to approve the Resolution of Necessity in order to place a NEW School District Earned Income Tax on the November 7, 2023 election ballot. Voting aye on the roll call: Snarr, Shidaker, Beaugard, and Zeigler. Nays: None. Motion carried.

202-023 APPROVAL OF BOARD POLICY REVISIONS / 2nd READING / NEOLA VOL 41, #2 / POLICIES 0131.1, 2114, 2271, 2412, 5310, 5460, 5610, 6325, 7540, 7540.01, 7540.02, 7540.03, 7540.04, 8300, 8305, 8400, 8420, 8462

Motion by Snarr, seconded by Shidaker to approve revisions to the Board policies listed in order to remain compliant with current law. This is the 2nd reading. Voting aye on the roll call: Snarr, Beaugard, Shidaker, Flanigan, and Zeigler. Nays: None. Motion carried.

203-023 APPROVAL OF BOARD POLICY RESCISSION AND REPLACEMENT / 2nd READING / NEOLA VOL. 41, # 2 / POLICIES 3120.09, 4120.09, 8120

Motion by Snarr, seconded by Shidaker to rescind policies *3120.09* and *4120.09* regarding volunteers and approve a new replacement policy *8120 - Volunteers*. The new policy 8120 updates the policies and moves them from staff categories to the more appropriate category of Operations. This is the 2nd reading. Voting aye on the roll call: Flanigan, Beaugard, Shidaker, Snarr, and Zeigler. Nays: None. Motion carried.

204-023 APPROVAL OF NEW BOARD POLICY / 2nd READING / NEOLA VOL. 41, # 2 / POLICIES 5223

Motion by Snarr, seconded by Shidaker to consider adoption of new Board policy *5223 - Released time for Religious Instruction*. This is the 2nd reading. Voting aye on the roll call: Snarr, Beaugard, Flanigan, Shidaker, and Zeigler. Nays: None. Motion carried.

205-023 APPROVAL OF AGREEMENT / AMERICOAT ASPHALT & CONCRETE

Motion by Snarr, seconded by Shidaker to approve an agreement with AmeriCoat Asphalt & Concrete to provide blacktop sealing for our lots at Central Office, Denver, and Holmes. The project was publicly bid, and bids were opened on June 23, 2023. AmeriCoat was the only bidder at \$53,329. Voting aye on the roll call: Snarr, Flanigan, Beaugard, Shidaker, and Zeigler. Nays: None. Motion carried.

206-023 APPROVAL OF CONTRACT / CLINTON COUNTY HEALTH DISTRICT

Motion by Snarr, seconded by Shidaker to approve a contract with the Clinton County Combined Health District to provide Nursing Services for Wilmington City Schools. The contract begins September 1, 2023 and will remain in full force for a period of one (1) year. The annual cost is \$110,199.46 and will be paid in 2 installments - on or before October 30th and on or before April 30th. The contract is for two full time equivalents (FTEs) of licensed nurses. Voting aye on the roll call: Snarr, Flanigan, Beaugard, Shidaker, and Zeigler. Nays: None. Motion carried.

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207-023 APPROVAL OF SUBSTITUTE TEACHER RATE / 2023-24

Motion by Snarr, seconded by Shidaker to approve raising the Substitute Teacher daily rate of \$115 to \$130 for regular substitutes and raising the Permanent Substitute Teacher daily rate of \$135 to \$150 effective at the beginning of the 2023-24 school year. Voting aye on the roll call: Snarr, Flanigan, Beaugard, Shidaker, and Zeigler. Nays: None. Motion carried.

208-023 APPROVAL OF CONTRACT / VILLAGE CHRISTIAN SCHOOL

Motion by Snarr, seconded by Shidaker to approve a contract with Village Christian School District located in Pleasant Plain, Ohio to furnish educational services and therapeutic educational support services to a student at a rate of \$139 per school day for the 2023-24 school year. Voting aye on the roll call: Snarr, Shidaker, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

209-023 APPROVAL OF PARTNERSHIP / HAMILTON COUNTY ESC

Motion by Snarr, seconded by Shidaker to approve continuing our partnership with Hamilton County Educational Service Center Mathematics Consultant. Our work this year will be with grades K-12. There will be six consultation days for a total of \$5,640. This professional development series will be funded out of ESSER funds. Voting aye on the roll call: Snarr, Shidaker, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

210-023 APPROVAL OF UNPAID LEAVE / MARTINI / 2022-23

Motion by Flanigan, seconded by Beaugard to approve one and a half (1.5) days of unpaid leave for *Norbert Martini, WMS Principal*, for June 22, 2023 (.5) and June 23, 2023. Voting aye on the roll call: Shidaker, Snarr, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

211-023 APPROVAL OF EMPLOYMENT / ELEM ASST PRINCIPAL / ROBINSON / 2023-24

Motion by Flanigan, seconded by Beaugard to approve the employment of *Rachael Robinson* as *Holmes Elementary Assistant Principal* on a two-year contract for the 2023-24 and 2024-25 school years effective 8/1/23. Voting aye on the roll call: Shidaker, Snarr, Flanigan, Beaugard, and Zeigler. Nays: None. Motion carried.

212-023 RESCIND EMPLOYMENT / DEAN OF STUDENTS / ROBINSON

Motion by Snarr, seconded by Flanigan to rescind the employment of *Rachael Robinson* as *Dean of Students, Holmes Elementary*. Ms. Robinson has accepted the *Elementary Assistant Principal* opening at Holmes. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

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213-023 ACCEPT RESIGNATION REQUESTS / 2023-24

Motion by Snarr, seconded by Flanigan to accept the following resignations.

<i>Cindy Ahern, Music (Denver)</i>	<i>Effective 8/02/2023</i>
<i>Morgan Minnich, Teacher (Denver)</i>	<i>Effective 8/02/2023</i>
<i>Cassandra Schneider</i>	<i>Effective 8/02/2023</i>
<i>Katherine Licht</i>	<i>Effective 8/02/2023</i>

Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None.
Motion carried.

214-023 APPROVAL OF EMPLOYMENT / ONE-YEAR LIMITED CONTRACTS / 2023-24

Motion by Snarr, seconded by Flanigan to approve the following on a one-year limited contract for the 2023-24 school year pending completion of all requirements of employment. Salary and benefits as per the WEA negotiated agreement.

<i>Sarah Drees</i>	<i>Teacher (Holmes)</i>
<i>Rose Glauberman</i>	<i>Teacher (WHS)</i>
<i>Emily Groeller</i>	<i>Music (WHS)(.5)</i>
<i>Jessica Gullette</i>	<i>Teacher (Denver)</i>
<i>Jaimee Hewitt</i>	<i>Teacher (WHS)</i>
<i>Patrick Louis</i>	<i>Teacher (Holmes)</i>
<i>Jeff May</i>	<i>Teacher (Denver)</i>
<i>Hanna Zylka</i>	<i>Teacher (WMS)</i>

Voting aye on the roll call: Flanigan, Beaugard, Shidaker, Snarr, and Zeigler. Nays: None.
Motion carried.

215-023 APPROVAL OF EMPLOYMENT / SUBSTITUTE TEACHERS / 2023-24

Motion by Snarr, seconded by Flanigan to approve employment of the following *substitute teachers* on an "as needed" basis for the 2023-24 school year at the current Board approved substitute rate pending completion of all requirements for employment.

<i>Kaleb Goodin</i>	<i>Mavis Mabry</i>	<i>Emily Pinkerton</i>
<i>Karen Heslop</i>	<i>Jeff Stevenson</i>	

Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan and Zeigler. Nays: None.
Motion carried.

216-023 APPROVAL OF EMPLOYMENT / LONG-TERM SUBSTITUTE / ULLERY / 2023-24

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Motion by Snarr, seconded by Flanigan to approve the employment of *DeAnna Ullery* as a *long-term substitute for music* effective August 14, 2023 for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan and Zeigler. Nays: None. Motion carried.

217-023 APPROVAL OF UNPAID LEAVE / JORDAN CROSS / 2023-24

Motion by Snarr, seconded by Flanigan to approve the request *from Jordan Cross, WHS Teacher* for unpaid maternity leave from August 16, 2023 through November 17, 2023. Voting aye on the roll call: Beaugard, Flanigan, Shidaker, Snarr, and Zeigler. Nays: None. Motion carried.

218-023 APPROVAL OF EMPLOYMENT / PERMANENT SUBSTITUTE TEACHER / 2023-24

Motion by Snarr, seconded by Flanigan to approve the employment of *Alexus Andrew* as a *permanent substitute teacher at Holmes Elementary* for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan and Zeigler. Nays: None. Motion carried.

219-023 APPROVAL OF SUPPLEMENTAL CONTRACTS / EXTENDED DAYS /2023-24

Motion by Snarr, seconded by Flanigan to approve the following Extended Days Supplemental Contracts for the 2023-24 school year.

<i>Lauren Havener</i>	<i>20 Extended Days-Psychologist</i>	<i>\$ 5,757.18</i>
<i>Rachel Wilson</i>	<i>5 Extended Days-Counselor</i>	<i>\$ 1,499.10</i>
<i>Doug Savage</i>	<i>20 Extended Days-Psychologist</i>	<i>\$ 8,629.80</i>
<i>Justin Goodman</i>	<i>5 Extended Days-Counselor</i>	<i>\$ 2,277.15</i>
<i>Mary Groves</i>	<i>10 Extended Days-Counselor</i>	<i>\$ 4,674.00</i>
<i>Tammy Martin</i>	<i>10 Extended Days-Counselor</i>	<i>\$ 4,075.50</i>
<i>Emily McCoy</i>	<i>2.5 Extended Days-Counselor</i>	<i>\$ 959.03</i>
<i>Aimee Stemley</i>	<i>2.5 Extended Days-Counselor</i>	<i>\$ 689.70</i>
<i>Steve Reed</i>	<i>10 Extended Days - Media</i>	<i>\$ 4,434.60</i>
<i>Matthew Spradlin</i>	<i>3.5 Extended Days-Band</i>	<i>\$ 1,594.01</i>
<i>Matthew Spradlin</i>	<i>10 Extended Days-Dean</i>	<i>\$ 4,554.30</i>
<i>Robin Spradlin</i>	<i>3.5 Extended Days-Band</i>	<i>\$ 1,510.22</i>
<i>Caitlyn Fletcher</i>	<i>5 Extended Days-Counselor</i>	<i>\$ 1,319.55</i>
<i>Janet Fair</i>	<i>5 Extended Days-Therapist</i>	<i>\$ 1,977.90</i>
<i>Tyler Williams</i>	<i>10 Extended Days-Counselor</i>	<i>\$ 3,836.10</i>
<i>Gabrielle Cooper</i>	<i>55 Extended Days-Voc Ag</i>	<i>\$14,515.05</i>
<i>Jamie Bryant</i>	<i>10 Extended Days-Preschool</i>	<i>\$ 4,434.60</i>

Voting aye on the roll call: Beaugard, Flanigan, Shidaker, Snarr, and Zeigler. Nays: None. Motion carried.

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220-023 APPROVAL OF EMPLOYMENT / RETIRE/REHIRE AGREEMENT / MASSIE / 2023-24

Motion by Snarr, seconded by Flanigan to approve the rehiring of *Leslie Massie, Retired Teacher*, as a teacher at step 0 on the current WEA salary scale for the 2023-24 school year at her current education column (VI). Employment will end at the conclusion of the school year, without notice of nonrenewal, as outlined in Article 42, paragraph D of the CBA. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

221-023 APPROVAL OF EMPLOYMENT / SUB AIDE / 2023-24

Motion by Shidaker, seconded by Flanigan to approve the employment of *Kym Prell* as a *substitute aide* for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

222-023 APPROVAL OF EMPLOYMENT / NON-TEACHING SUPPLEMENTAL / ACHTERMANN / 2023-24

Motion by Shidaker, seconded by Flanigan to approve the employment of *Samantha Achtermann* for *WMS Cheer* for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

223-023 APPROVAL OF UNPAID LEAVE / BARR / 2023-24

Motion by Shidaker, seconded by Flanigan to approve one half (.5) day of unpaid leave for *Caleb Barr, custodian*, for July 3, 2023. Voting aye on the roll call: Shidaker, Beaugard, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

224-023 APPROVAL OF EMPLOYMENT / CROSSING GUARDS / 2023-24

Motion by Shidaker, seconded by Flanigan to approve employment of the following as *crossing guards at Denver* for the 2023-24 school year pending completion of all requirements of employment.

Steve Roe

Melissa Wooley

Voting aye on the roll call: Snarr, Shidaker, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

225-023 APPROVAL OF EMPLOYMENT / EDUCATIONAL AIDES / 2023-24

Motion by Shidaker, seconded by Flanigan to approve employment of the following as *educational aides* for the 2023-24 school year pending completion of all requirements of employment.

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Victoria Buckner

Krystal Popes

Voting aye on the roll call: Snarr, Shidaker, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

226-023 RESCIND NON-TEACHING SUPPLEMENTAL CONTRACT / JOHNS / 2023-24

Motion by Shidaker, seconded by Flanigan to rescind the non-teaching supplemental contract for *Chaylin Johns* for *MS volleyball coach* that was approved by the Board of Education on May 22, 2023. Voting aye on the roll call: Flanigan, Shidaker, Beaugard, Snarr, and Zeigler. Nays: None. Motion carried.

227-023 APPROVAL OF EMPLOYMENT / NON-TEACHING SUPPLEMENTAL CONTRACT / 2023-24

Motion by Shidaker, seconded by Flanigan to approve the employment of *Dylan Cole* on a non-teaching supplemental contract for *JV Boys Golf Coach* for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Shidaker, Snarr, Beaugard, Flanigan, and Zeigler. Nays: None. Motion carried.

228-023 APPROVAL OF EMPLOYMENT / SUBSTITUTE SECRETARY / TANNER / 2023-24

Motion by Shidaker, seconded by Flanigan to approve the employment of *Millie Tanner* as a *substitute secretary* for the 2023-24 school year pending completion of all requirements of employment. Voting aye on the roll call: Beaugard, Shidaker, Snarr, Flanigan, and Zeigler. Nays: None. Motion carried.

229-023 APPROVE VOLUNTEERS / 2023-24

Motion by Shidaker, seconded by Flanigan to approve the following volunteer for the 2023-24 school year.

Alexis Bowman

MS Cheer

Voting aye on the roll call: Shidaker, Beaugard, Flanigan, Snarr, and Zeigler. Nays: None. Motion carried.

DISCUSSION – IMPACT IF THE LEVY FAILS

Without a new levy, the District faces an average deficit of approximately \$5M annually. The Board discussed options for increasing revenue and potential cuts should the levy fail in November.

The Board discussed the implementation of charging all groups facility rental fees for using the buildings. Also discussed was implementing school fees and play to participate beginning in the 24-25 school year if the proposed earned income tax levy does not pass in

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November. WCS stopped charging school fees when the school district income tax originally passed in 2002.

The Board also discussed potential cuts for the 24-25 school year if the levy fails again in November. These cuts include staff reduction / increase class sizes, delayed curriculum updates, reduce transportation to state minimum requirements which may include, but not be limited to: increase walk zone to two (2) miles; eliminate bussing for 9th-12th grade students; reduce bussing for extra-curricular activities.

ADJOURNMENT

Motion by Beaugard, seconded by Flanigan to adjourn the meeting at 8:38 AM. Voting aye on the roll call: Flanigan, Snarr, Beaugard, Shidaker, and Zeigler. Nays: None. Motion carried.

ATTEST

Treasurer

Board President