



Food Service Information 2023-2024

➤ Meal Prices

- Elementary Breakfast \$1.50 (full price) and \$0.00 (**reduced price – NEW for 23/24**)
- Elementary Lunch \$3.00 (full Price) and \$0.00 (**reduced price – NEW for 23/24**)
- Secondary Breakfast \$1.75 (full price) and \$0.00 (**reduced price – NEW for 23/24**)
- Secondary Lunch \$3.50 (full price) and \$0.00 (**reduced price – NEW for 23/24**)

➤ Service Information

- Breakfast is served in the cafeteria line for approximately 20 minutes before the start of the school day at the HS/MS. Elementary students will need to go through the cafeteria line for breakfast and proceed to their homeroom classrooms to eat.
- Lunch service is in the cafeteria at all buildings. Service times vary at each building. Please contact your child's school with any questions.

➤ Free & Reduced Lunch Forms

- Coming home with all students on the first day of school or mailed depending on building, and can be picked up in the main office, guidance office, or cafeteria at all buildings. They are also available for printing online on our District website.
 - Return ASAP and allow a few days for processing.
 - Send money for first week of school if your child plans to eat.
 - Fill out one form per household (include all siblings at other buildings).
 - Households can fill out an application at any time throughout the school year.
 - If your child(ren) was approved for free/reduced meals last school year, their status is carried over for 30 school days into the current year. Carryover benefits from last year expire on Thursday, September 28th, 2023. Applications must be returned no later than Tuesday, September 26th, 2023 to ensure no gap in benefits. **Any child that does not have a 2023-24 application processed and on file will be full price on Friday, September 29th, 2023.**
 - F&R lunch forms can be printed off our website and turned in early – follow remit instructions on the form or drop off at HS main office.
 - If your child is approved for free or reduced lunch they will also receive free or reduced breakfast.

➤ Direct Certification

- Many students are "directly certified" through an electronic match with the State of Ohio to receive free meals. You will receive a letter in early August if your child(ren) have been approved via DC. You DO NOT have to fill out a F&R Application if you receive this letter for the 2023-2024 school year. If there is a student in your household that is not listed on the letter, please call Jodie Havert at 937-283-7250 or return the letter with his/her name in the space provided.

➤ Lunch Accounts

- Each student has their own lunch account.
- Works like a bank account, pre-payment is suggested.
- Balances can be checked online at <https://www.payschoolscentral.com> or by calling the cafeteria.

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➤ Forms of Lunch Payment

- Preferred method – personal check with student ID in “memo” section payable to “Wilmington City Schools – Foodservice”.
- Preferred method – online credit card at <https://www.payschoolscentral.com>
- Cash.

➤ PaySchools Central

- Create lunch account with student’s ID number.
- Need a credit/debit card to create account.
- Can view student purchases and make payments.
- Can set-up auto payment when a balance gets to a certain point.
- You DO NOT have to use your credit card, this can be a monitor only account as well.
- Payments can take 24 hours to process and there is a convenience fee for each transaction.

➤ Lunch Meal Pattern

- Students who participate in the NSLP are REQUIRED to take a minimum ½ cup of fruit or vegetable with their breakfast and lunch to be a complete meal.
- Students who are on free or reduced MUST take a complete meal to receive their meal free or at the reduced price. If a student on free or reduced just takes a milk, they will be charged the a la carte price of \$0.50.
- Students who pay regular price for lunch do not have to take a fruit or vegetable but they will be charged “a la carte” for their purchases. It is more expensive to purchase lunch this way.

➤ Food Allergy

- Requires a doctor’s note for meal substitutions. A doctor’s note is REQUIRED EVERY YEAR.

➤ Lunch Charges

- Students are expected to pay for breakfast and lunch at the point of service. If a student has insufficient funds on their lunch account they will be notified and the parent will be contacted via dojo, phone, email and/or letter in the mail. All children will receive a meal regardless of account charges.

➤ Cafeteria Phone Numbers

- Holmes Elementary – Ann Norman – 937-283-7743
- Denver Elementary – Melissa Taylor – 937-283-7594
- WHS/WMS – Chriselda Shanks or Cathy Maki – 937-283-7447

This institution is an equal opportunity provider.