

## **Parent Responsibilities**

1. In the event you have a personal situation and will not be able to receive your child at the assigned address, you must either call the Transportation Dept. Office with the identity of the person meeting the child or pick up child at school. Change of address for delivery will not be accepted as an alternative.
2. Change of pick-up or delivery address must be requested in writing to the school and Transportation Dept. Written requests for students to ride a different bus must be signed by an administrator.
3. Get to know the driver. The driver is a special person who cares about children and want to help make your child's ride a pleasant one. Please notify the Transportation Dept. Office if your child will not be riding the bus at 937-382-2357 from 5:30 A.M. to 5:30 P.M.
4. Be sure the Transportation Dept. is aware of any medical information about your child that may be needed to make their trip as safe as possible.
5. Make sure the Transportation Dept. and your driver have an emergency phone number where you may be reached.
6. Please remember, we transport students not cargo. The students may carry on their book bags or any contained package of belongings as long as it can be held on the students lap. Musical instruments may need to be stowed in underneath storage, if available, dependent upon the student load and space available.
7. Prescriptions or over-the-counter medications cannot be carried by the driver/aide on the bus.
8. Please remember there is a state law prohibiting eating or drinking on the bus by students unless for a medical reason

\*\*\*No glass containers or animals of any kind are permitted on busses.\*\*\*